eMARS User Group Meeting
September 30, 2010

Agenda

Opening Remarks   Ed Ross

Recent ePay Upgrade   Donald Sweasy

Financial Mgmt Sys   Donald Sweasy

Hardware Migration   Rachelle Wilkins

eMARS Upgrade   Rachelle Wilkins

Team Introductions   Rachelle Wilkins

Misc Items   Barbara Aldridge-Montfort

Q & A

ePAY Upgrade

ePAY Upgrade

➢ Implemented Sept. 14, 2010

➢ Card transactions now post to FIS/Link 2 Gov Gateway payment platform

- More flexible and scalable platform

- Improved monitoring and alerts

- Access to FIS Reporting (DataPoint)

- Ability to accept additional payment methods (future ePAY upgrade)
  - Debit (PIN and PINless)

Financial Management System

Financial Management System

➢ Reciprocity agreement between Commonwealth and U.S. Treasury

- U.S. Treasury (Financial Management Service) will intercept federal payments if vendor owes funds to Commonwealth

- Commonwealth will intercept state payments where vendor owes funds to the U.S. Treasury
  - Only payments currently eligible for intercept will be subject to intercept by U.S. Treasury
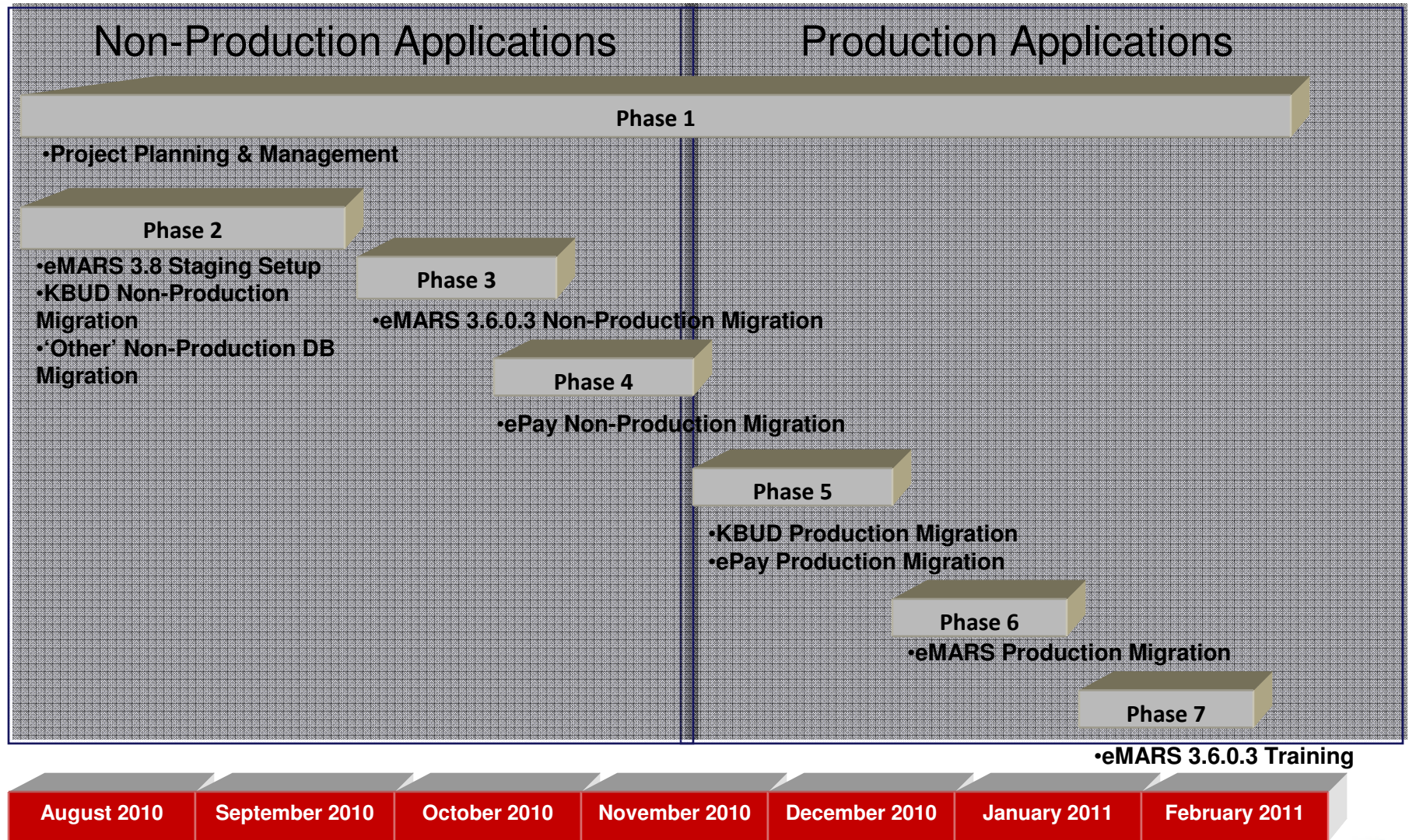
Hardware Migration

Hardware Migration

➢ Hardware Migration is the "pre-project" or Phase 1

➢ Huge Effort to move and consolidate:

- 6+ Applications
  - eMARS, KBUD, ePAY, infoAdvantage, FAS2, etc.
- 38 Servers Total

Hardware Migration Timeline

Non-Production Applications   **Production Applications**

Phase 1

• Project Planning & Management

Phase 2

• eMARS 3.8 Staging Setup
• KBUD Non-Production Migration
• 'Other' Non-Production DB Migration

Phase 3

• eMARS 3.6.0.3 Non-Production Migration

Phase 4

• ePay Non-Production Migration

Phase 5

• KBUD Production Migration
• ePay Production Migration

Phase 6

• eMARS Production Migration

Phase 7

• eMARS 3.6.0.3 Training

| August 2010 | September 2010 | October 2010 | November 2010 | December 2010 | January 2011 | February 2011 |

Hardware Migration

➢Key Dates:

- KBUD – Dec. 3-5, 2010

- ePAY – Dec. 11-12, 2010

- FAS^2 – Dec. 18-19, 2010

- eMARS – Jan. 13-17, 2011 (application will be unavailable on Thursday and Friday prior to Martin Luther King Holiday weekend)

eMARS Upgrade Plan

eMARS Upgrade Plan

- Kentucky has applied to be a 3.9 Beta Site
  - Being a "Beta" partner is not new for KY:
    - eMARS was a 3.6 Beta Site
    - KBUD was a 3.8 Beta Site

- Why 3.9
  - Latest version of the software
  - Platform Upgrades
  - 3% Withholding on vendor payments (IRS regulation)
  - Procurement Upgrades

eMARS Upgrade Timeline

3.8.0.2 Environment	Oct. 2010
3.8.0.2 Team Training and Prototyping	Oct. 2010 – Jan. 2011
3.8.0.2 User Acceptance Testing	Feb. 2011 – June 2011
3.9 Beta Released	April 2011
3.9 Prototyping and User Acceptance Testing	July 2011 – Jan. 2012
3.9 Agency Training	Feb. 2012
3.9 Go Live	Mid March 2012

eMARS Upgrade
Team Introductions

eMARS Upgrade Project Teams

➢ **Project Management**

- Commonwealth – Rachelle Wilkins
- CGI – John Jones

➢ **Procurement Team**

- Commonwealth – Rose Caudle
- CGI – Ben Hoh

➢ **Technical**

- Commonwealth – Rachelle Wilkins
- CGI – Ramya Asokan and Srihari Venugopal

eMARS Upgrade Project Teams

➢ **Cost Accounting**
  - Commonwealth – Diana Holberg
  - CGI – John Jones

➢ **Disbursements**
  - Commonwealth – Donald Sweasy and
    Barbara Aldridge-Montfort
  - CGI – Tonya Brown

➢ **General Accounting/Chart of Accounts**
  - Commonwealth – John Bailey
  - CGI – John Jones

eMARS Upgrade Project Teams

➢ **Budget**
 ▪ Commonwealth – Rachelle Wilkins
 ▪ CGI – Ben Hoh

➢ **Fixed Assets**
 ▪ Commonwealth – Jennie Wolfe
 ▪ CGI – Tonya Brown

➢ **Accounts Payable/Travel**
 ▪ Commonwealth – Barbara Aldridge-Montfort
 ▪ CGI – Tonya Brown

eMARS Upgrade Project Teams

➤ **Security/Workflow and User Interface**
  - Commonwealth – Donald Sweasy
  - CGI – Srihari Venugopal

➤ **Revenue/Receivables**
  - Commonwealth – Donald Sweasy and Donna Hall
  - CGI – Ben Hoh

eMARS Upgrade Project Teams

➢ **Universes/ETLs - TEAM**

- Commonwealth
  - Rachelle Wilkins
  - John Bailey
  - Jason Bishop
  - Diana Holberg
- CGI
  - Ramya Asokan
  - Srihari Venugopal

eMARS Upgrade Project Teams

➢FAS2
- Commonwealth – Mike Grisham
- CGI – Ben Hoh

➢Training
- Commonwealth – Donna Hall and Jamie Breeze

➢Agency Liaison
- Commonwealth – Donna Hall

Miscellaneous

Ky Contract Exp Smry Universe

- Represents ONLY <u>cash</u> expenditures
- Includes <u>cash</u> expenditure data referencing
  - Purchase Orders including *PON2s*
  - Delivery Orders
  - Contracts
  - Master Agreements
- Updated monthly by Accounting Period
  - Currently contains data through Period 2
- Additional information on this Universe may be found at:

  http://finance.ky.gov/internal/eMARS/reports.htm

Ky Contract Exp Smry Universe

This universe is currently a *work in progress*. Therefore, users should verify data carefully and report any discrepancies to the Customer Resource Center at:

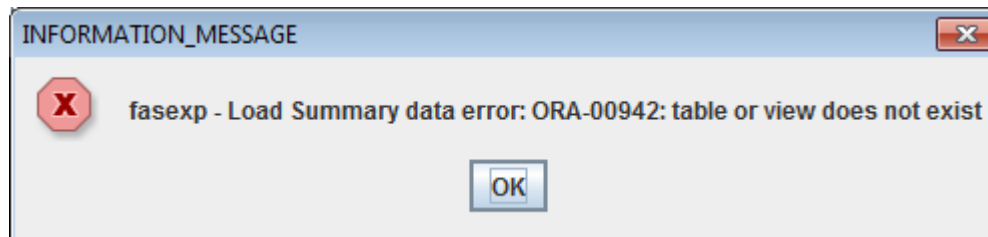Finance.CRCGroup@ky.gov

Management Reporting Database

➤ MRDB contains all MARS data

➤ MRDB remains available to all users

➤ *FCT2* & *FCT3* tables recently purged from database

- Same data exists on *FCT1* tables
- Needed to reduce cost of data storage

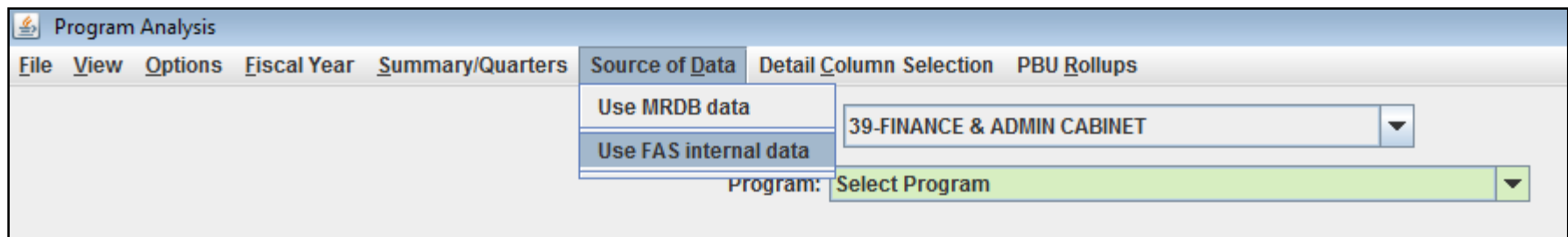➤ Queries built from *FCT2* or *FCT3* tables should be rebuilt using *FCT1* table

FAS

➢ Recent changes to MRDB tables are issuing errors in FAS Application (elimination of the *FCT2* and *FCT3* tables)

INFORMATION_MESSAGE

fasexp - MRDB is not available to execute the query

OK

INFORMATION_MESSAGE

fasexp - Load Summary data error: ORA-00942: table or view does not exist

OK

FAS

➤ The FAS application is designed to run off the MRDB database as it's primary data source but also has an internal data source that was updated nightly.

➤ To change the application to the internal data

- ▪ Select **Source of Data** from the menu
- ▪ Select **Use FAS internal data** from the drop down menu

➤This will resolve the errors within the FAS application

Agency Deski Report Redevelopment

- **Agency Deski Report Redevelopment**
  - Should be **over** 50% complete to date
  - **Must** be completed by calendar year end **Dec. 31, 2010**
  - Includes all reports stored:
    - in *Cabinet, Department*, or *My Favorites* folders
    - on the clients desktop or local server location
- **Deski Report Clean Up Process:**
  - e-mail the Finance.CRCGroup@ky.gov providing a list of reports to be deleted and identifying the report location within infoAdvantage

> **NOTE:** Deski Servers will be shut down Dec. 31, 2010 and users will **not** be able to refresh Thick Client reports at that time.

Pcard News

➢ *Financial Reform Bill* allows credit card merchants to impose a minimum single transaction amount.

➢ VISA merchants are permitted to impose a $10 minimum on credit card charges only (not debit card.)

Agency Contacts

➢ Verify all agency contacts on the *Agency Contact Listing*

➢ Update any contact using the *Agency Delegation & Contact Information Packet located @* http://finance.ky.gov/internal/eMARS/Agency+Contacts.htm.

➢ AIL to e-mail or fax updates to the Customer Resource Center.

eMARS Outage

➢ Planned for Thursday, Jan. 13 through Monday, Jan. 17 (Martin Luther King holiday weekend) in order to complete hardware migration of eMARS production servers

  ■ CRC and Project Team will plan to hold some user sessions to introduce the newest version of eMARS

➢ Any changes will be posted on the *eMARS News & Alerts* page

  http://mars.ky.gov/alerts/marsnewsalerts.htm

Questions ?